

**BAINBRIDGE-GUILFORD CENTRAL SCHOOL  
BILL SCHEDULE SUMMARY FOR SEP 02, 2022**

**WARRANT #                      A-14**

<b>Fund</b>	<b>Total</b>	<b>Checks</b>
General	66,931.19	52043-52091 <i>PO</i>
School Lunch	1,598.10	7219-7221 <i>PO</i>
Special Aid	1,787.59	3204-3208 <i>PO</i>
Capital	<hr/>	
<b>Total Paid for Bill Schedule</b>	<b><u>\$70,316.88</u></b>	

Notes/Comments:

## Bainbridge-Guilford Central School Claims Auditor Report

Fund	Warrant #	\$ Amount	Note	Fund	Warrant #	\$ Amount	Note
A, CF	10-Payroll	655,471.70	—				
A, C, F	14-AIP	20,316.88	1,2				

**A=General Fund   C=School Lunch   F=Special Aid   H=Capital Fund   TA=Agency**

All claims were checked in accordance in the following areas and found to be in compliance with the exceptions of those items listed under the "comments" section of this report.

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Applicable Discounts Taken<br><input checked="" type="checkbox"/> Proper Itemization & Documentation<br><input checked="" type="checkbox"/> Mathematically Correct | <input checked="" type="checkbox"/> Sales Tax Charges Removed<br><input checked="" type="checkbox"/> Timely Payment<br><input checked="" type="checkbox"/> Authorized by Purchasing Agent |
|--|---|

**Comments:**

1- CK # 52068 payable to Northgate Vacuum - Should have a calculator tape on a handwritten invoice

2- CK # 52080 payable to School Specialty - Invoice # 308104060901 had 3 po's attached to it but Invoice was only for PO # 230285.

To the District Treasurer:

I hereby certify that I have audited the above claims of the district and you are hereby authorized and directed to pay to the claimants the amount of each claim allowed and to charge each to the proper fund.

Signed: Justin O'Leary

Date: 9/5/22

Teresa M. Burnett  
Accounts Payable Clerk  
Bainbridge-Guilford Central School

**Response to Claims Auditor report dated September 2, 2022  
Warrant #A-14, dated September 5, 2022**

**Item 1: Payable to Northgate Vacuum, Calculator Tape Missing**

There is a calculator tape now taped to the back of the invoice verifying that the handwritten amounts on the invoice were correct.

**Item 2: Payable to School Specialty, Backup paperwork**

There were three purchase orders stapled together but only the one applicable to the invoice was paid on the check. The other two purchase orders were removed and will be matched up with the applicable invoices and will be paid in the next bill schedule.

**BAINBRIDGE-GUILFORD CENTRAL SCHOOL  
BILL SCHEDULE SUMMARY FOR SEP 16, 2022**

**WARRANT #**

*A-15 (Accts Payable)*

<b>Fund</b>	<b>Total</b>	<b>Checks</b>
General	424.00	52093
School Lunch		
Special Aid		
Capital	<hr/>	
<b>Total Paid for Bill Schedule</b>	<u><u>\$424.00</u></u>	



Notes/Comments:



**BAINBRIDGE-GUILFORD CENTRAL SCHOOL  
BILL SCHEDULE SUMMARY FOR SEP 16, 2022**

**WARRANT #                    A-16**

Fund	Total	Checks
General (A)	55,006.25	52094-52140 <i>RD</i>
School Lunch ( C )	35.19	76 (Wire) <i>RD</i>
Special Aid (F)	22,664.06	3209-3212 <i>RD</i>
Capital (H)	<hr/>	
<b>Total Paid for Bill Schedule</b>	<b><u><u>\$77,705.50</u></u></b>	



Notes/Comments:

## Bainbridge-Guilford Central School Claims Auditor Report

Fund	Warrant #	\$ Amount	Note	Fund	Warrant #	\$ Amount	Note
A, C, F	16-A/P	\$ 77,905.50	1				

**A=General Fund   C=School Lunch   F=Special Aid   H=Capital Fund   TA=Agency**

All claims were checked in accordance in the following areas and found to be in compliance with the exceptions of those items listed under the "comments" section of this report.

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Applicable Discounts Taken<br><input checked="" type="checkbox"/> Proper Itemization & Documentation<br><input checked="" type="checkbox"/> Mathematically Correct | <input checked="" type="checkbox"/> Sales Tax Charges Removed<br><input checked="" type="checkbox"/> Timely Payment<br><input checked="" type="checkbox"/> Authorized by Purchasing Agent |
|--|---|

Comments:

1-ck # 52132 payable to School Specialty Invoice # 308104290881 missing Receiver signature.

To the District Treasurer:

I hereby certify that I have audited the above claims of the district and you are hereby authorized and directed to pay to the claimants the amount of each claim allowed and to charge each to the proper fund.

Signed: Justin DeLoach

Date: 9/18/22

Teresa M. Burnett  
Accounts Payable Clerk  
Bainbridge-Guilford Central School

**Response to Claims Auditor report dated September 18, 2022**  
**Warrant #A-16, dated September 16, 2022**

**Item 1: Invoice Missing Receiver Signature**

The purchase order was unfortunately overlooked and the signature missed. We did receive the items as we do have the packing lists.



**BAINBRIDGE-GUILFORD CENTRAL SCHOOL  
BILL SCHEDULE SUMMARY FOR SEP 30, 2022**

**WARRANT #                      A-18**

Fund	Total	Checks
General (A)	368,602.62	52143-52200 <i>KD</i>
School Lunch ( C )	38,564.32	7222-7234 <i>FD</i>
Special Aid (F)	25,785.23	3213-3216 <i>FD</i>
Capital (H)	<u>1,500.00</u>	2996 <i>KD</i>
<b>Total Paid for Bill Schedule</b>	<b><u>\$434,452.17</u></b>	

Notes/Comments:

